

**ORDER OF THE
CHRISTIAN COUNTY COMMISSION
OZARK, MISSOURI**

DATE ISSUED: August ____, 2023

Order No. _____

SUBJECT: Special Event Permits

WHEREAS, pursuant to RSMo. §§ 49.266 through 49.270, the Missouri legislature has recognized the authority of County Commissions to enact Orders to manage and control county property, including roadways and other areas in which the public may gather, for the safety, health, prosperity, peace and good order, comfort and convenience of the county and its inhabitants, and for the protection of the property thereon; and

WHEREAS, pursuant to RSMo. § 192.300, et. seq., the Missouri legislature has recognized the authority of County Commissions to enact Orders as will tend to enhance the public health, especially as it relates to large gatherings of people; and

WHEREAS, pursuant to RSMo. §§ 64.341 through 64.345, the Missouri legislature has recognized the authority of County Commissions in counties of the first class to enact Orders and make and promulgate regulations for the regulation of areas of public use and recreational areas, including regulating the hours, conditions, method, and manner of such use; and

WHEREAS, pursuant to RSMo. § 44.080, et. seq., the Missouri legislature has recognized the authority of County Commissions to establish local Offices of Emergency Management, and to enter Orders to effectuate the purposes of that chapter; and

WHEREAS, the Missouri legislature has otherwise provided County Commissions in counties of the first class with the authority to enter Orders that promote and enhance the general welfare and public safety of its citizens; and

WHEREAS, the Christian County Commission has previously passed an Order

regarding Emergency Management, which provides, among other things, that the Office of Emergency Management is tasked with conducting an evaluation of the need for coordinated planning and the potential for on-site public safety operations in cases where special event permitting is required; and

WHEREAS, the Christian County Commission has previously passed an Order, Order No. 03-05-07-1, requiring certain individuals or entities to apply for a special event permit in the qualifying event is being held; and

WHEREAS, the Christian County Commission now seeks to amend that Order, to provide for enhanced penalties in the event an individual or entity fails to obtain a required special event permit or to abide by its terms, and to clarify the time period in which a special event permit must be obtained.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE COUNTY COMMISSION OF CHRISTIAN COUNTY, MISSOURI, AS FOLLOWS:

1. That Christian County Order No. 03-05-07-01, remains in full force and effect, except as amended and supplemented below.
2. No person or entity shall sponsor, participate in, allow, or conduct any special event, as defined by Christian County Order No. 03-05-07-01, without a permit issued by the Office of Emergency Management. Any person or entity who has been granted a permit shall cause the permit to be publicly displayed at all times during the special event. Permit fees may be as established by Order from time to time and on file with the County Clerk and the Office of Emergency Management.
3. The Director of the Office of Emergency Management shall have the authority to create and circulate an application form for the approval of such permits at his or her sole discretion.
4. No special event permit shall be issued for any use of private property within the county unless such proposed use is allowed under the county's existing zoning regulations.

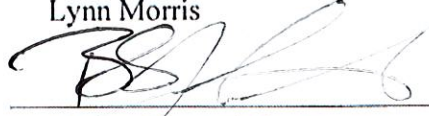
5. An application for a special event permit shall be submitted at least 30 days prior to the proposed event for which the application is made. Applications submitted less than 30 days prior to the proposed event shall be denied, except for good cause shown at the discretion of the Director of the Office of Emergency Management.
6. This Order shall be enforced by the Christian County Sheriff's Office, or any law enforcement agency with which Christian County has a Cooperative Law Enforcement Agreement.
7. Failure to obtain a permit, or violation of any condition of a permit, shall be punishable by a Class D misdemeanor, including a fine of up to \$500.00 per offense, by injunctive relief instituted by the County, or any combination thereof or in addition to any other enforcement proceeding available by law to the County. Any special event permit issued may be revoked at any time by the Director of the Office of Emergency Management for violation of any conditions of the permit. The Director may deny the application if the applicant previously violated this Order.
8. Should any section or portion of this Order be held unlawful or unenforceable by any court of competent jurisdiction, such decision shall apply only to the specific section, or portion thereof, directly specified in the decision. All other sections or portions of this Order shall remain in full force and effect.
9. This Order shall be effective immediately upon its passage. Copies of this Order shall be maintained in the office of the Christian County Clerk. A copy of such Order shall be published in some newspaper in the county in three successive weeks, not later than thirty days after its entry.

By Order of the County Commission of Christian County, Missouri.



Presiding Commissioner

Lynn Morris



Eastern Commissioner

Bradley Jackson



Western Commissioner

Hosea Bilyeu

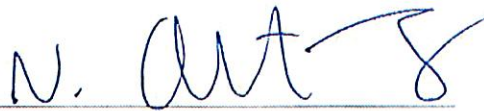
ATTEST:





County Clerk

APPROVED AS TO FORM:



County Counselor

CHRISTIAN COUNTY EMERGENCY MANAGEMENT
100 W. Church Room 100 Ozark, MO 65721
(417) 582-5400 Email: philamtower@christiancountymo.gov

SPECIAL EVENT PERMIT APPLICATION

APPLICANT INFORMATION

Date Submitted

Name:

E-mail:

Company/Organization:

Address:

City/State/Zip:

APPLICANT CONTACT INFO

Daytime:

Evening:

Cell:

Fax:

Phone that you can be reached at during the event:

EVENT ORGANIZER

Same as above

Professional/Hired Organizer

Other

Name:

E-mail:

Company/Organization: _____

Address:

City/State/Zip:

EVENT ORGANIZER CONTACT INFO

Daytime: _____ Evening:

Cell: _____ Fax:

Phone that you can be reached at during the event:

Set-up Date(s): _____ Time:

Event Date(s): _____ Time:

Event Date(s): _____ Time:

EVENT INFORMATION

Title of Event:

Purpose of the Event:

- Sporting event
- Competitive road-race
 - Foot
 - Bicycle
 - Motor vehicle
- Convention
- Outdoor Festival / Concert
- Parade
- Political rally
- Religious Rally-Service
- Sales
- Speaker
- Family Reunion

Detailed Description of Event:

Is this a Benefit? Yes No Name of beneficiary?

% donated

Event Location:

Is property within City Limits? Yes No Which City?

How is the property zoned? (*Commercial, Residential, etc.*)

Property Owner:

Do you have a contract with them? Yes No

Property Owners Phone: Home

Work

Cell

ATTENDANCE

Expected Attendance (including event crew, participants and spectators):

Public Access: Open Event Private Event Tickets Required Tickets at the Door

Ticket Sales: Phone Internet thru Businesses/Organizations At the gate

Outside source (example: Ticketmaster)

Other

Are ticket sales intended for: Local Regional Midwest National International

Intended Audience: Kids Teenagers Young Adults Adults Senior Citizens

Specialized Audience: (*explain*)

EVENT SPECIFICS

Hours of Event *(explain in detail)*:

Is this an Outdoor Event? Yes No Will there be amplified music: Yes No

Will there be Camping on site? Yes No

Will there be Security? Yes No Type of Security: Professional Company Off-Duty Law Enforcement

Name of Security Agency

Armed? Yes No Licensed? Yes No

Will entrance and exits be monitored by security? Yes No

Will there be Alcohol served onsite? Yes No

Will Alcohol be permitted to be brought in to the event? Yes No

Have you applied for the appropriate alcohol sales license? Yes No

Will there be food sales? Yes No Will food be permitted to be brought in? Yes No

Food Service: Multiple Vendors Single concessionaire

Have you applied for the appropriate Health Department licenses/permits? Yes No

What is your plan for sanitation/waste water: Porta-Potties Onsite Facilities

Will there be: pyrotechnics lasers Bon-Fire Aircraft

Other

Will a stage be built? Yes No Will Medical Personnel be on site? Yes No

Is the Event Organizer and/or Applicant insured for this type of event? Yes No

Does your insurance require an Ambulance Standby? Yes No

Will this event encroach on any county, city or state roadway (marathons, 5k runs, etc.)? Yes No

Will Event affect traffic flow or require street closures? Yes No

Require traffic direction and control restrictions? Yes No

Do you have a Traffic Plan for arrival/departure? Yes No (Please show on site plan)

Does the organization that holds the event possess a current 501(c)3 not-for-profit registration? Yes No

Has this event taken place previously? Yes No

If yes: When:

Where:

Attendance:

[Print Form](#)

[Save as a PDF](#)

Site Plan:

Please include a "site plan" of the event. Include: traffic flow, locations of booths, concessions, displays, stages, tents, canopies. Locations of generators and any type of cooking appliances. Fire hydrant locations, any flammable or combustible liquids. Location and capacity of event parking and event egress and ingress.

See the Christian County GIS viewer for a printable map to use for your site plan:

<https://christiangis.integritygis.com/H5/Index.html?viewer=christian>

Do not write below this line

Approved

Not Approved

Signature

Zoned accordingly? Yes No

P&D Approval? Yes No

Agency / Office	Approval	Contingencies / Special Conditions
Sheriff	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Local Fire Dept	<input type="checkbox"/> Yes <input type="checkbox"/> No	
EMS	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Local Law Enforcement	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Health Dept	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Planning Dept	<input type="checkbox"/> Yes <input type="checkbox"/> No	
EMA	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Highway Patrol	<input type="checkbox"/> Yes <input type="checkbox"/> No	
County Commission	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Special Requirements / Stipulations set forth from agencies above:
